



# → Communicate Clearly with Kinko's Editing & Translation Service

**kinko's®**

**Editing & Translation Service**

powered by:  
**viaLanguage.**

## Easy as 1-2-3

With Kinko's online editing and translation services you can create content in a more convenient and cost effective way. Whether you need your important customer proposal edited to remove mistakes, or you need a brochure translated into Japanese or Spanish, Kinko's can help.

## RapidEdit™

our exclusive quick-response English editing service

RapidEdit serves as your primary editing resource, or simply as a backup to your internal editing staff. However you choose to use RapidEdit, our team of professionals can enhance your written communication in as little as a few hours.

## Online Translation

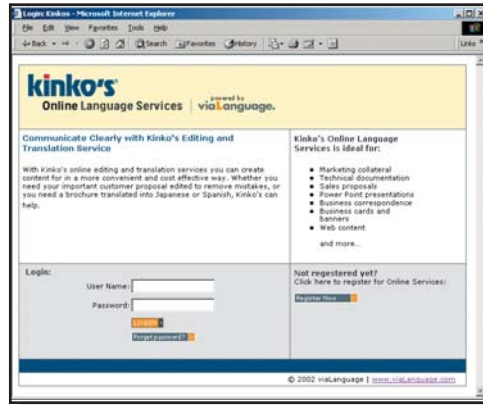
Professional human translation services in 20+ languages

Kinko's Online Translation commits to providing you with high quality, professional translations in 20+ different languages. Our team of industry-specific linguists translate and proofread communication for some of the world's largest companies. Simply submit your project online, approve the instant quote, and we'll do the rest.

## Key Features & Benefits:

- Higher quality and consistent communications without embarrassing mistakes
- Fast turnaround times and priority service
- Lower coordination, project management and processing costs
- 24/7 online access for submitting, estimating, paying, retrieving, and checking the status of documents
- Professional editors and translators with five plus years of industry experience
- Centralized cost control and management of all jobs with online usage and billing reports
- Glossary, style guide and translation memory management to achieve consistency in terminology and style company wide
- Multi-level security using password protection, SSL encryption and non-disclosure agreements

## How it Works: It's Easy as 1-2-3



Kinko's allows you to bundle your various translation and editing needs through one easy-to-use system. Register for an individual user or enterprise solution today.

1. Login
2. Submit a document for an instant quote and approve
3. Retrieve the your finished document

## Online Translation:

Professional human translation services in more than 20+ different languages:

- > French
- > Italian
- > German
- > Spanish
- > Portuguese
- > Chinese
- > Korean
- > Japanese
- > Swedish
- > Danish
- > Dutch
- > Norwegian
- > Russian
- > Vietnamese
- ...and more.

## Editing & Translation service is ideal for:

- > Marketing Collateral
- > Technical Documentation
- > Proposals
- > Presentations/Speeches
- > Business Letters
- > Press Releases
- > Web Content
- > Financial Reports
- ...and much more.

## Personalized, Professional Services You Can Count On:

Kinko's and viaLanguage work together to select only professional translators and editors with education and demonstrated experience in an array of industries. Our team of translators and editors span many time zones, thus providing you with high quality services around the clock. Each document is proofread and must pass the Kinko's seven-step quality assurance test before being returned to you.

FEATURES:	DEPARTMENT ACCOUNT	ENTERPRISE SOLUTION
RapidEdit Service	✓	✓
Online Translation	✓	✓
Package and Volume Discounts	✓	✓
Online Usage and Billing Reports	✓	✓
Glossary and Style Guide Management	✓	✓
Intranet Set-Up and Customization		✓
User Authorization and Budget Control		✓
Dedicated Corporate Translation and Editing Teams		✓
Education and Training		✓
Dedicated Account Management and Customer Support		✓



## About viaLanguage:

viaLanguage lowers language and cultural barriers to help you do business more effectively anywhere in the world. Our unique set of language services is geared to today's fast-paced, cross-cultural business environment in which companies of all sizes must compete. By making superior language services more accessible, more convenient, and more cost effective, viaLanguage can help you say what you mean.

## Kinko's

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